

# 3 Year Old Pre-Kindy APPLICATION FORM 2018



An Education and Care Service

Today's Date: \_\_\_\_\_

CHILD'S DETAILS			
Surname		First Name(s)	
Date of birth		Gender	<input type="checkbox"/> M <input type="checkbox"/> F
Language(s) spoken at home other than English			
Australian Citizen?	<input type="checkbox"/> Y <input type="checkbox"/> N	If no, visa number	

ALLERGIES / DIETARY REQUIREMENTS / SPECIAL NEEDS
Does your child have any allergies, dietary requirements or special needs? <input type="checkbox"/> Y <input type="checkbox"/> N
If yes, please specify:

APPLICATION DETAILS:
Start Year: <input type="checkbox"/> 2018 <input type="checkbox"/> 2019
Start Term: <input type="checkbox"/> Term 1 <input type="checkbox"/> Term 2 <input type="checkbox"/> Term 3 <input type="checkbox"/> Term 4

I/WE ARE COMMITTED TO A STEINER EDUCATION FOR OUR CHILD FOR:
<input type="checkbox"/> 3 Year Old Pre-Kindergarten Only <input type="checkbox"/> Up to Kindergarten/Pre-Primary Only <input type="checkbox"/> Primary School

PARENT/GUARDIAN DETAILS:			
<i>Mother/Guardian</i>			
If not mother, relationship to child			
Surname		First Name	
Address			
Home Ph / Mobile		Work Ph	
Email			Occupation

Helena River Steiner School  
39 Spring Park Rd, Midland 6056  
riverblossom.ed@gmail.com  
08 9374 0230

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Father/Guardian			
If not Father, relationship to child			
Surname		First Name	
Address			
Home Ph / Mobile		Work Ph	
Email		Occupation	
Do you have a Court Order in place? <input type="checkbox"/> Y <input type="checkbox"/> N      If yes, please include a copy.			

EMERGENCY CONTACT DETAILS AND PEOPLE AUTHORISED TO COLLECT			
1	Name		Relationship to child
	Phone		Address
2	Name		Relationship to child
	Phone		Address
3	Name		Relationship to child
	Phone		Address

MEDICAL DETAILS	
Child's Medicare Number	
Family Doctor Name	
Address	
Phone No	

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PERMISSIONS:	
<p>By signing below I/we confirm that,</p> <ul style="list-style-type: none"> <li>• details provided in this application form are true and correct. And that I/we will notify the school of any changes as soon as practicable.</li> <li>• understand that Helena River Steiner School is not yet a registered school under the Education Act but is currently an Education and Care Service, complying with the Education and Care Services national Law (W.A.) Act 2012.</li> <li>• I/we authorize Helena River Steiner School to seek medical, dental and ambulance treatment for my child in an emergency. I/we authorize Helena River staff to administer prescribed medication to my child supplied by me/us to the doctor's specifications.</li> <li>• I/we give permission for Helena River to administer homeopathic remedies or paracetamol in the event my child presents with a fever and listed contacts are unreachable.</li> <li>• I/we will advise Helena River of any allergies/ additional needs/ requirements/ waivers/ or special permissions in writing or via email.</li> <li>• I/we give permission for my child to go on regular walks in the local vicinity with the full supervision of staff.</li> <li>• On acceptance of an enrollment I/we and/or our child may have our photo taken during sessions or festivals through the year. I/we agree for any photos taken to be used by Helena River Steiner School through the means of our website, newsletter, social media or promotional materials.</li> <li>• I/we understand that once offered a place and enrolled, this enrolment will be for the year or remainder thereof. If I/we wish to withdraw our child, one full terms notice must be given or one terms equivalent fees will be charged in lieu. I/we agree to make term fee payments by the specified time and that failing to make those payments, will incur a higher rate. Furthermore, any costs incurred by chasing unpaid fees will be borne by us.</li> </ul>	
Mother/Guardian's signature:	Father/Guardian's signature:
Date:	Date:

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\$50 APPLICATION FEE:			
River Blossom Account details:	BSB: 633000	Acct: 152498994	Description: Please write your child's surname followed by first name.
Receipt Number		<input type="checkbox"/> Cash <input type="checkbox"/> Bank Transfer	Payment made by

OFFICE USE ONLY:			
Application received on:			
Amount received:		Receipt number:	
Comments:			

CHECKLIST:	
Copy of child's birth certificate included?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy of child's passport and visa if not an Australian Citizen included?	<input type="checkbox"/> Yes <input type="checkbox"/> NA
Copy of child's immunisation records or Conscientious Objection letter included?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy of Court Order included?	<input type="checkbox"/> Yes <input type="checkbox"/> NA

## Privacy Notice:

### INFORMATION COLLECTION NOTICE:

- The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the pupil and to enable them to take part in all the activities of the School.
- Some of the information we collect is required to satisfy the School's legal obligations and compliance, particularly in enabling the School to discharge its duty of care.
- Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education and Care Acts, Education Acts, Public Health and Child Protection laws.
- Health information about pupils is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about pupils from time to time.
- The School may from time to time disclose personal and sensitive information to other parties for administrative and educational purposes, for example completing an Education Department census or facilitating the transfer of a pupil to another school. This may also include, government departments, medical practitioners, and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
- Personal information collected from pupils is regularly disclosed to their parents or guardians.
- The School's Privacy Policy sets out how parents or pupils may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.
- The School Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
- As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
- On occasions, information such as academic and sporting achievements, pupil activities and similar news is published in School newsletters and magazines [and on our website]. Photographs of pupil activities such as festivals, school camps and school excursions may be taken for publication in School newsletters and magazines and on our website.
- We may include pupils' and pupils' parents' contact details in a class list and School directory.
- If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.